



Please ask for Amanda Clayton
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

24 March 2021

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 1 APRIL 2021 at 5.00pm, the agenda for which is set out below.

This meeting will be held virtually via Microsoft Teams software, for which members of the Committee and others in attendance will receive an invitation. Members of the public will be able to access Part 1 (Public Information) of the meeting online by following the link [here](#)

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Cabinet Member for Economic Growth - Housing Supply and Planning Reform (Pages 3 - 10)

5.05pm to 5.15pm – Officer’s introduction

5.15pm to 6.00pm – Questions and discussion

4. Cabinet Member for Business Transformation and Customers -

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

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Commercialisation Strategy (Pages 11 - 20)

6.00pm to 6.10pm – Officer's introduction

6.10pm to 6.55pm – Questions and discussion

5. Scrutiny Monitoring (Pages 21 - 26)

6.55pm - Scrutiny Committee Recommendations – Implementation Monitoring Schedule attached.

6. Forward Plan

7.10pm - The latest version of the Forward Plan of Key Decisions 1 March, 2021 to 31 June, 2021 is available via the link below:

[Forward Plan](#)

7. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 27 - 30)

7.20pm – Enterprise and Wellbeing Scrutiny Committee Work Programme for 2020/21 and an appendix attached

8. Minutes (Pages 31 - 34)

7.30pm – Draft minutes of the Enterprise and Wellbeing Scrutiny Committee held on 4 February, 2021 attached

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

For publication

Housing Supply and Planning Reform

Meeting: Enterprise and Wellbeing Scrutiny Committee

Date: 1st April 2021

Cabinet portfolio: Economic Growth

Report by: Strategic Planning and Key Sites Manager

For publication

Purpose of reviewing the topic	<ul style="list-style-type: none">• To update the committee on the Council's progress in relation to its housing supply targets• To discuss the expected impacts of the forthcoming changes to legislation
What are the objectives of the review?	<ul style="list-style-type: none">• To provide an overview of the current situation• To identify any barriers to reaching targets• To determine any changes to plans in response to new legislation
Progress to date	<ul style="list-style-type: none">• This is the second report to committee

1.0 **Background**

Housing Supply and Delivery

- 1.1 The Council is required, through its Local Plan, to identify and plan for its 'objectively assessed need' for housing, calculated using a standard methodology set out in the Planning Practice Guidance (PPG).

- 1.2 For Chesterfield Borough this is found in the newly adopted Chesterfield Borough Local Plan 2018-2033, which sets a minimum housing requirement of 4,080 new homes over the Plan period, or 240 dwellings a year.
- 1.3 The National Planning Policy Framework (NPPF) also requires that Council's maintain a supply of 'specific deliverable sites' sufficient to provide a minimum of five years' housing based on their housing requirement.
- 1.4 As a newly adopted plan the five-year requirement is automatically considered met until 31st October 2021 – after which we will again need to demonstrate this supply annually.
- 1.5 The Council monitors housing completions annually at the end of each financial year and provides data on completions to the MHCLG through the DELTA system. This is then used in administering the Housing Delivery Test (HDT).
- 1.6 The Government publishes the results of the Housing Delivery Test (HDT) annually. These are based on reported housing delivery compared to the housing target for the previous three years.
- 1.7 **Planning Reform**
- 1.8 On the 6th August 2020 the Government published a White Paper, "Planning for the Future", to consult on changes to the Planning system. The White Paper sets out the basis of a comprehensive review of the planning system that would affect all parts of the current system. Responses to the consultation must be submitted by 29th October 2020. The proposed reforms were set out in the previous report to the committee on 1st October 2020.

1.9 The Council made representations to this consultation. No comprehensive further details of the reforms have been released, although there has been a consultation on some limited amendments to the National Planning Policy, primarily to enable to the introduction of the National Model Design Code.

2.0 **Current position and key milestones**

2.1 The latest Housing Delivery Test results were published in January 2021 and covered the housing delivery period up to 31st March 2020. During the three-year period prior to this, housing delivery in the borough was at 91% of the housing requirement.

Table 1	2020 HDT RESULTS			
	Year			
	2017/18	2018/19	2019/20	Total
Homes Required	227	240	220	687
Homes Delivered	110	212	304	626
Delivery Measurement				91%

2.2 The result is a significant improvement on previous years (66% in 2018 and 65% in 2019). This is also above the projected performance, which was 88%.

2.3 The result means that we will need to produce a Housing Delivery Action Plan and, from 21st October 2021, apply the lower 5% buffer to our five year housing requirement.

2.4 The latest Housing Delivery Action Plan was published in August 2020 and is available on the Council's website: <https://www.chesterfield.gov.uk/planning-and-building-control/planning-policy-and-the-local-plan/housing->

[delivery-test-and-housing-delivery-action-plan.aspx](#). An updated Action Plan will need to be prepared by July 2021.

- 2.5 The borough has seen a significant increase in housebuilding since the last test results. 2019/20 was the first year since 2007 that housebuilding exceeded the councils established housing requirement. The annual monitoring of housing completions for the 2020/21 period will commence on 1st April this year.
- 2.6 Delivery for the next monitoring year (2020/21) is likely to have been affected by the Covid pandemic, although early indications are that both housing demand and delivery remain strong. An additional interim 6 month monitoring exercise was undertaken in the Autumn of 2020 to examine the impact of the pandemic; this revealed that, despite losing approximately three months to the initial lockdown, 93 dwellings had been completed in the first half of the year. If this rate of delivery were replicated for the remaining six months of 2020, delivery would comfortably exceed the Local Plan target of 240 dwellings per year.

Table 2	PROJECTED 2021 HDT RESULT			
	Year			
	2018/19	2019/20	2020/21	Total
Homes Required	240	220	240	700
Homes Delivered	212	304	279 (Estimate)	795
Delivery Measurement				114% (estimate)

- 2.7 The Council had already undertaken a number of actions from the previous Action Plan, including adopting the new Local Plan in July 2020. The Housing Delivery Manager who is in regular contact with developers and

landowners, identifying any barriers to delivery and opportunities for the Council to intervene. This has resulted in the Council using right to buy receipts to purchase a number of units on sites that were at risk of stalling, increasing the overall supply of affordable housing, whilst also keeping developers active on sites that would otherwise have been left part completed.

2.8 Officers are also in discussion with Homes England regarding potential opportunities for support in delivering key housing-led regeneration opportunities.

3.0 **Barriers/obstacles**

3.1 The most obvious barrier to increasing housing delivery for the Council is simply that we do not deliver most of the new housing in the borough ourselves. For this we are reliant on the private sector and must work with and through them.

3.2 The Housing Delivery Action Plan includes an assessment of the barriers to increasing housing delivery.

Unsurprisingly they are varied and complex, but include:

- A complex legacy of industry and mining affecting both previously developed land and 'greenfield' sites
- Flood risk issues
- Demand issues
- Low viability (sales values are significantly lower in some parts of the borough)
- Competing sites in the wider Housing Market Area
- Reliance on a small number of large sites

3.3 The impact of Covid 19 on the housebuilding is an area of uncertainty. However evidence of completions so far, from an additional 6 month monitoring of site, demonstrates that delivery continues to be strong.

- 3.4 Research undertaken by Derbyshire County Council into the housing market suggests that demand remains strong and there has been no significant sign of a decline in prices.
- 3.5 Housebuilding continued during the second and third lockdowns with social distancing measures in place. This may have an impact on the rate of delivery, but there is no sign of this being significant at this stage.
- 3.6 In the longer-term the uncertainties of the Brexit remain an issue, particularly if this affects the import of materials and skills. This risk is hard to quantify but will be kept under review.
- 3.7 This needs to be balanced against the longer-term benefits of HS2, which may bring additional market interest in housing in the longer term.
- 3.8 There is expected to be a shift in the market to a greater emphasis on houses with gardens, rather than the fledgling apartment market, and sites with good walking and cycling access to amenities (which is a strength of the Chesterfield Local Plan).
- 3.9 National evidence is that growth in rents for flats and apartments has declined. However we have seen a growth in interest in town centre apartment conversions, partly in response to greater Permitted Development Rights, and partly due to retail landlords looking for additional secure sources of rental income. There are concerns over whether this growth is aligned with housing need, and whether the Town Centre currently offers the right environment for an increase in this type of living.
- 3.10 The council's Housing Service has commissioned a piece of work to look at the demand for town centre

accommodation and this is expected to be complete in April 2021

4.0 **Future plans**

4.1 The Council's instalments policy for paying the Community Infrastructure Levy (CIL) of new housing has been amended to make it easier for small and medium sized developers to spread payments. In the longer term a review of CIL will be undertaken to ensure that the charges and charging zones reflect housing values and viability.

4.2 The Local Plan will need to be reviewed by 2025. The government has published proposed new arrangements for calculating housing need in Local Plan reviews, but this is not currently expected to significantly change the council's housing need figure.

4.3 A planning brief for the Allen and Orr timber yard is in preparation, to support the aspiration of the company to relocate to a more modern facility and redevelop the existing site for housing.

4.4 There will be a focus over the next 12 months on updating and reviewing masterplans for Strategic Sites at Waterside and Staveley Works, to ensure that they are aligned with the current and future housing markets.

5.0 **Conclusion**

5.1 Although there continue to be long term unknowns and risks associated with the pandemic and Brexit, the Council is currently in a good position regarding housing delivery. Completions for the previous monitoring year were above the Local Plan target for the first time since 2007 and are expected to continue to be strong the 2020/21 year, despite the impact of the pandemic. The

evidence is that the housing market remains strong of significantly improvements in completion,

6.0 Suggested scrutiny activity

6.1 Future reports on this matter can be brought to Scrutiny on the basis of the annual publication of the Housing Delivery Test results.

Document information

Report author	Contact number/email
Alan Morey Strategic Planning and Key Sites Manager	01246959707 alan.morey@gmail.com
Background documents These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
Appendices to the report	

For publication

Further information on Commercial services topic review

Meeting:	Enterprise and Wellbeing Scrutiny Committee
Date:	1 April 2021
Cabinet portfolio:	Cabinet Member for Customers and Business Transformation
Directorate:	Housing

1.0 Reason for inclusion on the work programme

Purpose of reviewing the topic	<ul style="list-style-type: none"> To evaluate the commercial services provided by the council
What are the objectives of the review?	<ul style="list-style-type: none"> To establish what services the council can currently provide commercially To examine how these services are marketed to the general public To review the number of commercial jobs undertaken annually and the number of enquiries that are received To consider the customer satisfaction levels (e.g. initial response times, lead time for work, standard of work, complaint handling)
Progress to date	<ul style="list-style-type: none"> Initial report was submitted to E&WB scrutiny committee on 5th December 2019 – more detailed information was requested from the service that required further analysis of costs and income for third party works Verbal update provided to committee 3rd December 2020, explaining that due to the Covid19 pandemic it had not been possible to prioritise the collation and analysis of the further information Commitment to report back with further information to 1st April 2021 committee, including comments on the future potential for

	reviewing the Councils approach to commercialism
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2.0 Summary

- 2.1 This report provides additional information in response to questions that arose following the presentation of a report to committee on 5 December 2019. The 2019 report reviewed the progress of the operational services division in developing its approach to delivering commercial/ third party works.
- 2.2 As discussed at the committee meeting on 3rd December 2020, this report also considers the future position with regards to the broader question of the Council's commercial strategy moving forward, and the involvement of scrutiny committee in this work.

3.0 Report details

Introduction

- 3.1 The December 2019 report reviewed the progress of the operational services division in developing its approach to delivering commercial/ third party works, with a view to providing a surplus income to the council, to assist with making a contribution to the Councils medium term financial strategy, to achieve a balanced budget and contributing to the financial stability of the Council.
- 3.2 During the presentation of the report, Councillors asked a series of questions that required officers to undertake a much more detailed analysis of the income and expenditure associated with these third party works. It had been anticipated that this information would be reported back to committee in the first half of 2020, but unfortunately the onset and response to the Covid19 pandemic made it impossible to prioritise the collation and analysis of this data.
- 3.3 Officers provided a verbal update to committee in December 2020 to explain the position, and to make a commitment to bring this additional information back to committee at the 1 April 2021 meeting. In addition, progress would also be reported on the future position with regards to the broader question of the Councils commercial strategy moving forward, and the involvement of scrutiny in this work.

Current OSD service considerations

- 3.4 Due to the restrictions of working in Council houses during the various lockdowns, and the requirement to deliver works in a Covid19 secure manner, when the work could take place, there is now a significant backlog of repairs and capital replacement work in our Council houses. The immediate priority for this service is to develop and deliver work programmes that can recoup the lost ground, ensuring that council tenants have well maintained homes to live in and that we are investing and protecting the overall Council housing asset.
- 3.5 The requirement to focus the operational property teams on repairs and maintenance of Council houses, will also give the Council the time to review its overall approach to commercialism and consider the future of a range of activities.
- 3.6 The operational property teams have also been merged with the previous housing department to create a new directorate; significant work is progressing in bringing these services together, including the introduction of new ICT systems, with a focus on delivering a comprehensive high quality housing service across the borough.

Additional financial information and analysis

- 3.7 Following the December 2019 committee meeting, officers have carried out more detailed analysis of expenditure and income against the third party contracts. This additional analysis has been collated to consider the overall surplus/ deficit positions that have been achieved over three financial years, and also includes an extract from the COINS contractor management system that allocates materials used to specific jobs.
- 3.8 A short summary note which sets out this additional information from the detailed analysis is attached at Appendix A.
- 3.9 The analysis shows that a gross surplus has been achieved, in each of the three years, when comparing the direct expenditure costs, which include labour and materials, to the income received.
- 3.10 When the indirect overhead cost, as used for the overall OSD trading account, is included the financial position shows a deficit position for 2017/18, the first main year of trading, with a break even position in 2018/19 and then a surplus position for 2019/20. The overhead costs

include for items such as transport costs, staffing supervision and management time, staff training, insurances and depot costs.

- 3.11 Table 2, in Appendix A, shows an extract from the COINS contractor management system which shows the materials that have been used against some example third party jobs. This demonstrates that the materials are being allocated from the central stores, or purchased directly, specifically against these external jobs. This information flows through to the Councils financial systems. The individual costs and the exact location of the jobs have been excluded from this analysis, as this information is considered confidential, and so inappropriate for this public report.
- 3.12 As a result of the review of this work and the current OSD service situation, the following is proposed in relation to future third party work;
- to halt marketing the service to the general public for extensions, kitchens etc
 - to concentrate on providing a service to tenants for work they need doing, as this will enable us to support Council tenants, and in the long term enable us to ensure that the Councils assets are safely and properly maintained
 - to concentrate any other work on non-council house properties where they are adjoining or neighbouring a council house and it is therefore more economic to deliver the work, and it again helps to maintain the value of the Councils overall asset
 - to keep this area of service delivery under review, in line with the performance management arrangements for the other elements of the service, and in line with the review of the wider commercialism strategy for the Council.

Review of the Council's approach to commercialism

- 3.13 The Council is currently developing its approach to Organisational Development to support the council in continuous improvement in the way in which we deliver our services and the ambitions set out in the Council plan.
- 3.14 One of the areas that is identified for review and development is that of commercialism. There is a recognition that the current approach that was established across local government, during the years of austerity, largely focussed on expanding trading activities and exploring new areas for

generating surplus income to improve the overall financial stability of the council. But this has moved on and consideration needs to be given to taking a wider perspective and considering whether even talking about commercialism in the public sector is driving the right behaviours.

- 3.15 This perspective should cover areas such as;
- establishing an updated definition of commercialism
 - creating a better understanding of the opportunities to integrate commercial awareness with public sector values
 - considering whether the new definition should incorporate pursuing service efficiencies to eradicate 'waste' in the system
 - considering the role of procurement, innovation, and working effectively in 'taking a commercial approach'
 - considering the contribution that could be made to maximising social value for our communities
- 3.16 The review of the Councils approach to commercialism is included in the development and consideration of the OD programme. A report is proposed to be presented on the overall strategy in April, with the development of the more detailed programme of activity following this report, It is proposed that any further work on commercialism is managed through the overall OD programme and agreed timescales.
- 3.17 It is recognised that the input of scrutiny committees, as part of the work of the OD programme will be a key element in developing the Councils approach going forward.

4.0 Potential barriers

- 4.1 The continued need for resources to be focused on responding to the COvid19 pandemic, may further delay the repairs and capital works to council houses, it may also delay the wider review of commercialism.

5.0 Future plans and areas for further scrutiny involvement

- 5.1 It is proposed that the future input of scrutiny committee is planned as part of the OD programme development and implementation.

6.0 Implications for consideration

6.1 In this follow up report, the key implications are linked to the financial implications, which are included in the main body of the report and Appendix A.

Document information

Report author	
Christine Durrant, Executive Director	
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
Appendices to the report	
Appendix A	Operational services division - Commercial work analysis (follow up to 5 Dec 2019 E&WB scrutiny meeting)

Appendix A

Operational services division - Commercial work analysis (follow up to 5 Dec 2019 E&WB scrutiny meeting)

Table 1: Summary of overall financial analysis

	2017/18	2018/19	2019/20
Total revenue/ income from third party/non-council work	£160,033	£124,873	£94,830
Total job count	260	254	197
Average job value	£616	£492	£481
Direct expenditure	£139,692	£98,132	£59,167
Total gross surplus	£20,341	£26,741	£35,663
Total expenditure (including overheads)	£178,806	£125,609	£75,734
Total net surplus	-£18,773	-£736	£19,096
No. of jobs under £200	163	177	130
No. of jobs losing money	23	18	14
% of jobs under £200	63%	70%	66%

Overall analysis

- On a gross surplus basis, total income less direct expenditure costs, a surplus was made in every year
- On a net surplus basis, incorporating an overall overhead figure the surplus was reduced; initially making a deficit, but improving over the years to surplus of nearly £20,000.
- The number of jobs in 2019/20 is less because we stopped the activity before the year end, although the figures show there was a positive net surplus
- Each year the team improved at pricing up jobs as fewer jobs lost money year on year
- Consistently two thirds of the jobs are smaller jobs under £200, such as installing an electric cooker
- Table 2 shows an extract from the OSD ordering system and shows material items that are allocated to an example set of six jobs. This report was produced from the COINS contractor management system, where the materials are registered against each specific job, hence ensuring that material costs are allocated appropriately between non-housing and council housing jobs.

Conclusions and recommendations

From the analysis of the finances and discussions around the activities the following conclusions can be drawn;

- Commercial Services did make a gross surplus out of the commercial activity across the three years and over that time became more proficient at understanding what to charge; albeit they did make a net surplus deficit in the 2017/18, when taking into account the standard overhead rate within the trading account.
- The overhead figure includes the indirect costs of the OSD service in supporting the delivery of the works
- There was a high proportion of jobs under £200, many of which are linked to work with Council tenants, which was completed at the same time as other jobs at the property, such as installing a cooker when the customer moved in.
- These small jobs are the sort of jobs that customers would normally rely on the Yellow Pages to get completed and it can be difficult to find good and reliable trades people to carry out small jobs,
- Larger complicated jobs like installing a new kitchen in a private dwelling have proven to be problematic both in pricing them up, delivering them cost effectively and understanding the customer service and quality needed.
- Material costs are being appropriately allocated and costed to third party works.
- As set out in the Dec 2019 report, if there is a desire to increase the surplus figure substantially, then significant additional staffing resources would be required
- Seeking to increase the surplus, with the aim of contributing further to benefit the councils overall budget position, would require significant additional resources and focus from the council; it does not seem an appropriate time, in terms of recovering from the impacts of the Covid19 pandemic to be recommending this as a way forward at this time
- There is a desire to review the Councils approach to commercialism from a broader perspective

The proposals from this further analysis are:

- to halt marketing the service to the general public for extensions, kitchens etc
- to concentrate on providing a service to tenants for work they need doing, as this will enable us to support Council tenants and in the long term enable us to ensure that the Councils assets are safely and properly maintained
- to concentrate any other work on non-council house properties where they are adjoining or neighbouring a council house and it is therefore more economic to deliver the work, and it again helps to maintain the value of the Councils overall asset
- to keep this area of service delivery under review, in line with the performance management arrangements for the other elements of the service, and in line with the review of the wider commercialism strategy for the Council

Table 2 Six Examples of Materials booked to Commercial (third party) Works

VARIOUS MINOR BUILDING JOBS

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00206110054204	04/12/2017	ST		783910	21/11/2017	SHEET DUST COTTON 12' X 9'	115969,M,SHEET DUST COTTON 12' X 9'
00206110054204	04/12/2017	ST		783912	21/11/2017	MORTAR BRICKLAYING 2 PART 10KG BAG	115969,M,MORTAR BRICKLAYING 2 PART 10KG BAG
00206110054204	04/12/2017	ST		783914	21/11/2017	PLASTER GYPSUM THISTLE BROWNING 25KG BAG	115969,M,PLASTER GYPSUM THISTLE BROWNING 25KG BAG
00206110054204	04/12/2017	ST		784027	21/11/2017	SHEET DUST COTTON 12' X 9'	115979,M,SHEET DUST COTTON 12' X 9'
00206110054204	04/12/2017	ST		784029	21/11/2017	HANDLE MORTICE LATCH SAA LPB4004	115979,M,HANDLE MORTICE LATCH SAA LPB4004
00206110054204	04/12/2017	ST		784031	21/11/2017	LATCH MORTICE 2.1/2 TUBULAR G13180	115979,M,LATCH MORTICE 2.1/2 TUBULAR G13180
00206110054204	04/12/2017	ST		784033	21/11/2017	HINGE BUTT 3" REF CROMPTONS 1838	115979,M,HINGE BUTT 3" REF CROMPTONS 1838
00206110054204	04/12/2017	ST		786721	23/11/2017	MORTAR BRICKLAYING 2 PART 10KG BAG	116388,M,MORTAR BRICKLAYING 2 PART 10KG BAG
00206110054204	01/01/2018	PL	17090335	656/0124860	21/11/2017	Panel Doors	21/11/17,656/0124860,11470,HOWDENS JOINERY CO.
00206110054204	26/02/2018	ST		859928	19/02/2018	ANGLE BEAD THIN COAT GALV 2.4M LGTH TCB2404	128105,M,ANGLE BEAD THIN COAT GALV 2.4M LGTH TCB2404
00206110054204	26/02/2018	ST		859930	19/02/2018	SHEET DUST COTTON 12' X 9'	128105,M,SHEET DUST COTTON 12' X 9'
00206110054204	26/02/2018	ST		859932	19/02/2018	PLASTER GYPSUM THISTLE BONDING COAT 25KG BAG	128105,M,PLASTER GYPSUM THISTLE BONDING COAT 25KG BAG
00206110054204	26/02/2018	ST		859934	19/02/2018	PLASTER GYPSUM THISTLE MULTI FINISH 25KG BAGS	128105,M,PLASTER GYPSUM THISTLE MULTI FINISH 25KG BAGS
00206110054204	26/02/2018	ST		859936	19/02/2018	SHEET DUST POLYTHENE 12' X 12'	128105,M,SHEET DUST POLYTHENE 12' X 12'
00206110054204	26/02/2018	ST		859938	19/02/2018	BUCKET FLEXIMIX 40 LITRE	128105,M,BUCKET FLEXIMIX 40 LITRE
00206110054204	26/02/2018	PL	17110877	25422	13/02/2018	Asbestos Survey	13/02/18,25422,14204,Broadland Group Ltd

RE-ROOF

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00212910042204	26/02/2018	PL	17111201	97029	30/01/2018	RE ROOFING (PRIVATE ROOF)	30/01/18,97029,13471,SIDDALLS ROOFING SUPPLIES LTD
00212910042204	02/04/2018	PL	17120643	97316	12/02/2018	RE ROOFING (PRIVATE ROOF)	12/02/18,97316,13471,SIDDALLS ROOFING SUPPLIES LTD
0021291004222	26/02/2018	PL	17110338	1676	31/01/2018	SCAFFOLD PRIVATE ROOF	31/01/18,1676,24829,Scaffold Services (Chesterfield) Limited

REPAIR GUTTERING

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00284610054204	31/03/2019	ST		1185853	08/03/2019	SEALANT CLEAR SILICONE LOW MOD	178085,M,SEALANT CLEAR SILICONE LOW MOD
00284610054204	31/03/2019	ST		1185854	08/03/2019	GLOVES MAXIFLEX ELITE 34-274B SIZE 8 (M)	178085,M,GLOVES MAXIFLEX ELITE 34-274B SIZE 8 (M)
00284610054222	31/03/2019	PL	18121126	131394	08/03/2019	Scaffolding	08/03/19,131394,21685,DARK SCAFFOLDING

INSTALLATION OF WORCESTER BOILER

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00275410054204	03/02/2019	PL	18100055	626782	03/12/2018	Materials as per kit sheet	03/12/18,626782,19888,WILLBOND LTD

CHANGING OF 55 NO. 2' FLOURESCENT TUBES

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00316810091304	01/09/2019	PL	19051091	449-197624	15/07/2019	55no 600mm 18W Cool White tubes	15/07/19,449-197624,10990,EDMUNDSON ELECTRICAL

NEW BATHROOM SUITE - FIT ONLY

<u>Cost Code</u>	<u>Fin Date</u>	<u>Src</u>	<u>Int Ref</u>	<u>Ext Ref</u>	<u>Tran Date</u>	<u>Description</u>	<u>Composite Description</u>
00309510054204	30/06/2019	ST		1253154	04/06/2019	PLASTER GYPSUM THISTLE MULTI FINISH 25KG BAGS	188365,M,PLASTER GYPSUM THISTLE MULTI FINISH 25KG BAGS
00309510054204	30/06/2019	ST		1253156	04/06/2019	OVERALL DISPOSABLE FOR ASBESTOS XL KLEENGUARD A40 5/6	188365,M,OVERALL DISPOSABLE FOR ASBESTOS XL KLEENGUARD A40 5/6
00309510054204	30/06/2019	ST		1253158	04/06/2019	BRUSH PAINT 4" TRADE PROFESSIONAL	188365,M,BRUSH PAINT 4" TRADE PROFESSIONAL
00309510054204	28/07/2019	ST		1276764	01/07/2019	SHEET DUST COTTON 12' X 9'	191730,M,SHEET DUST COTTON 12' X 9'
00309510054204	28/07/2019	ST		1276766	01/07/2019	SPEEDFIT. ELBOW. REF-PEM0315W	191730,M,SPEEDFIT. ELBOW. REF-PEM0315W
00309510054204	28/07/2019	ST		1276768	01/07/2019	TAP CONNECTOR 15MMX1/2 FLEXI	191730,M,TAP CONNECTOR 15MMX1/2 FLEXI
00309510054204	28/07/2019	ST		1276770	01/07/2019	TAP CONNECTOR 22MMX3/4 KUTERLITE FLEXIFIT	191730,M,TAP CONNECTOR 22MMX3/4 KUTERLITE FLEXIFIT
00309510054204	28/07/2019	ST		1276772	01/07/2019	TAP CONNECTOR 15MM X 3/4 FLEXI	191730,M,TAP CONNECTOR 15MM X 3/4 FLEXI
00309510054204	28/07/2019	ST		1276774	01/07/2019	VALVE. SERVICE. 15 MM C-PLATED COPPER X COPPER. PEGLERS REF.	191730,M,VALVE. SERVICE. 15 MM C-PLATED COPPER X COPPER. PEGLERS REF.
00309510054204	28/07/2019	ST		1276776	01/07/2019	CONNECTOR FLEXIBLE FOR W/C PAN 230-580MM STADIUM REF BM669	191730,M,CONNECTOR FLEXIBLE FOR W/C PAN 230-580MM STADIUM REF BM669
00309510054204	28/07/2019	ST		1276778	01/07/2019	SPEEDFIT INSERTS REF-ST515	191730,M,SPEEDFIT INSERTS REF-ST515
00309510054204	28/07/2019	ST		1276780	01/07/2019	TIMBER. 2 X 1 . P.S.E.	191730,M,TIMBER. 2 X 1 . P.S.E.
00309510054204	28/07/2019	ST		1279155	03/07/2019	PIPE PLASTIC 1.25 GREY REF POLYPIPE WP11 3M LENGTH	192072,M,PIPE PLASTIC 1.25 GREY REF POLYPIPE WP11 3M LENGTH
00309510054204	28/07/2019	ST		1279157	03/07/2019	BEND KNUCKLE 32MM 90° P/FIT GREY POLYPIPE REF WP15G	192072,M,BEND KNUCKLE 32MM 90° P/FIT GREY POLYPIPE REF WP15G
00309510054204	28/07/2019	ST		1279159	03/07/2019	TRAP. SINK. 1.1/4 TUBULAR 'P' O/LET SWIVEL REF. POLYPIPE	192072,M,TRAP. SINK. 1.1/4 TUBULAR 'P' O/LET SWIVEL REF. POLYPIPE
00309510054204	28/07/2019	ST		1279161	03/07/2019	BEND SWIVEL 32MM 91.25° P/FIT GREY POLYPIPE REF WP23G	192072,M,BEND SWIVEL 32MM 91.25° P/FIT GREY POLYPIPE REF WP23G
00309510054204	28/07/2019	ST		1279163	03/07/2019	SEALANT SANITARY SILICONE WHITE (ANTI FUNGAL) LOW MOD	192072,M,SEALANT SANITARY SILICONE WHITE (ANTI FUNGAL) LOW MOD
00309510054204	28/07/2019	ST		1279165	03/07/2019	SEALANT WHITE SILICONE LOW MOD	192072,M,SEALANT WHITE SILICONE LOW MOD
00309510054204	28/07/2019	ST		1279167	03/07/2019	SPEEDFIT BARRIER PIPE 15MM X 3M LENGTH	192072,M,SPEEDFIT BARRIER PIPE 15MM X 3M LENGTH
00309510054204	01/09/2019	PL	19050143	686165	02/07/2019	As per Quote No 8/990650	02/07/19,686165,19888,WILLBOND LTD

ST = Stores
PL = Purchase Ledger

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1 Page 21	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO4	Implementation of Universal Credit	CCO 22.05.18 (Min. No. 6) Cabinet Member for Homes & Customers 16.07.18	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area. Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18. Progress reports considered by CCO – 26.03.19, 30.01.20. and 24.09.20	Monitor as part of ongoing review of implementation of Universal Credit.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6	Skills	<p>EW 05.02.19 (Min. No 48)</p> <p>Cabinet 26.02.19 (Min. No 110)</p>	<p>Skills SPG report approved by Enterprise and Wellbeing 05.02.19</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners. 3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 23			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7	Future Use of the Former QPSC Site	<p>EW 3.10.19 (Min. No. 20)</p> <p>Cabinet 22.10.19 (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development. 2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and 	TBC due to impact of COVID 19	Progress reported to E&W 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			pricing of its sports and leisure services.			
OP8	HS2	OPSF 11.09.18 Cabinet 23.10.18 (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter. 2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum. 3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18 Monitoring update considered by OPSF - 19.03.19	Monitor after Hybrid Bill has been taken to Parliament.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 5			<p>establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

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Overview and Scrutiny Work Programme 2020/21									
	OPSF 17.09.20	EW 01.10.20	OPSF 19.11.20	EW 3.12.20	OPSF 21.01.21	EW 04.02.21	OPSF 18.03.21	EW 01.04.21	OPSF 13.05.21
	CCO 24.09.20		CCO 26.11.20		CCO 28.01.21		CCO 25.03.21		CCO 20.05.21
	EW 01.10.20								EW 27.05.21
Scrutiny project groups:	September	October	November	December	January	February	March	April	May
Climate change - air quality	From previous work programme								
Community safety and providing for young people	From previous work programme								

Items for committee:

Overview and Performance Scrutiny Forum

Climate Change Action Plan	OPSF						OPSF		
Northern Gateway/Elder Way	OPSF						OPSF		
Arvato and Kier - lessons learnt			OPSF						
Council Plan progress update			OPSF						
Budget update			OPSF						
Covid-19 emergency planning/business continuity			OPSF						
ICT Improvement Programme					OPSF				OPSF
Council's commercial approach					OPSF				OPSF
OSC Annual Work Programme	OPSF								

Customer, Community and Organisational Scrutiny Committee

Chesterfield Visitor Economy	CCO				CCO				CCO
Implementation of Universal Credit	CCO						CCO		
Statutory Crime and Disorder	CCO						CCO		
Investing in our staff - apprenticeships			CCO						
External communications			CCO						
Food and energy poverty					CCO				CCO

Enterprise and Wellbeing Scrutiny Committee

Parks and Open Spaces Strategy/Play Strategy		EW						EW	
Delivering the 5 year housing supply and the impact of planning reform		EW						EW	
Homelessness, accommodating released prisoners and winter provision				EW					EW
Commercial Services (T&F group)				EW		EW		EW	
Schemes and trials for increasing recycling						EW			

Monitoring of previous scrutiny project group recommendations:

Community Rooms			CCO				CCO		
Future use of the former QPSC site				EW				EW	
Skills				EW				EW	
HS2					OPSF				

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Update on work programme item: Parks and Open Spaces Strategy/Play Strategy

Previous scrutiny involvement

- Enterprise and Wellbeing Scrutiny Committee received a progress update on 1st October 2020 on the development of the strategies.
- Update included an overview of the aims of the strategies, relevant key policy and guidance documents underpinning the strategies and assessments and data used to inform strategy development.
- For further details, see the report and minutes from the meeting on the website:
<https://chesterfield.moderngov.co.uk/ieListDocuments.aspx?CId=141&MIId=5730&Ver=4>

Current position

- Since October, work has been undertaken to finalise the strategy documents, these are expected to be completed in May 2021.
- Following completion, a public consultation will take place before the strategies are submitted for approval and adoption later this year.

Proposed scrutiny involvement

- Due to the size of the topic and number of items scheduled for this meeting, alternative options for scrutiny involvement have been considered that will enable scrutiny to have an impact and add value to the strategy development.
- Conversations have taken place with the Scrutiny Chair and officers involved in the development of the strategy, to understand how scrutiny could be involved.
- It is proposed that members of this committee become a consultee on the final draft of the strategies. This will take the form of a focussed review session in early June for members to consider and review all the documentation and to provide comment back to the green spaces team.

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Thursday, 4th February, 2021**

Present:-

Councillor Catt (Chair)

Councillors Caulfield
Dyke
CoyCouncillors Hollingworth
Snowdon
Brittain

Councillor J Mannion-Brunt, Cabinet Member for Health and Wellbeing +

Shirley Hallam, Environmental Services Manager +
Ian Waller, Service Director – Leisure, Culture & Community Wellbeing +
Emily Williams, Senior Economic Development Officer ++
Neil Johnsons, Service Director – Economic Development ++

+ Attended for minute no. 10

++ Attended for minute no. 11

**8 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

9 APOLOGIES FOR ABSENCE

No apologies for absence were received.

**10 CABINET MEMBER FOR HEALTH AND WELLBEING - REVIEW OF
DOMESTIC RECYCLING**

The Environmental Services Manager presented an overview of the current rates of recycling in the borough to the committee. It was heard that the volume of waste collected for recycling had increased during the pandemic however the residual waste had increased also. The aim was to reduce the amount of general waste collected.

In an ordinary year, mixed dry recycling quantities would see a spike in December due to cardboard and packaging from deliveries, but this happened in November of 2020. Levels of cardboard and packaging was higher on average throughout the lockdown periods. The government national target for recycling is 50% of household waste and Chesterfield achieved 44.1% in 2019.

The Environmental Health Manager confirmed that officers worked closely with Bolsover District Council and North East Derbyshire District Council and compared differing methods of waste collection and disposal.

The Cabinet member for Health and Wellbeing acknowledged that there was still work to be done on domestic recycling. Chesterfield has a high number of flats and maisonettes and it was noted that a key focus would be the adequate provision for those residents to recycle and take ownership of their waste. The committee was advised that more public engagement was required and a strategy was under development, of which the Council's Climate Change Action Plan and organisations like Plastic Free Chesterfield were key parts. Many methods of communication would be necessary to deliver a clear message to residents and preferably tailored to the different wards and areas of the borough.

RESOLVED –

1. That the report be noted.
2. That a further update be provided in six months time.

11 SCRUTINY MONITORING

The Committee received an update from the Senior Economic Development Officer on the Skills Scrutiny Project recommendations that were presented to Cabinet 26th February, 2019. Nine recommendations were made and the progress on each was outlined as per the report.

The Service Director for Economic Development highlighted the amount of work that had gone into this plan over the last year despite the challenges that had been faced in terms of the pandemic. It was acknowledged that there would be further challenges ahead, such as the digital divide, but COVID-19 had encouraged a more positive attitude towards the use of technology and there was an opportunity to upskill residents in this area.

Discussion took place around Chesterfield's continuous development as an Apprentice Town and the variety of apprenticeships offered which were described as being across a wide range of disciplines. A question was asked regarding the Council's own employees that had completed apprenticeships as an opportunity to upskill and whether the staff then decided to stay with the organisation. It was explained that as the qualifications were usually undertaken as part of succession planning and career development that the majority do stay.

The officer was thanked for an excellent report and the hard work of all the team involved.

The Committee considered the Scrutiny progress monitoring report on the future use of Queen's Park Sports Centre site in addition to the Scrutiny recommendations monitoring schedule.

RESOLVED -

1. That the Scrutiny monitoring schedule be noted.
2. That the Scrutiny progress monitoring report on the future use of Queen's Park Sports Centre site be noted.

12 FORWARD PLAN

The Forward Plan for the four-month period 1 February, 2021 to 31 May, 2021 was presented for information.

RESOLVED –

That the Forward Plan be noted.

13 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The 2020/21 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

RESOLVED –

1. That the work programme be noted.

14 **MINUTES**

RESOLVED –

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 3 December, 2020 were approved as a correct record and signed by the Chair.